

SPECIAL COUNCIL MEETING

Tuesday, January 23, 2024 6:00PM

<https://us06web.zoom.us/j/88046616750?pwd=FPG9WDfcAOPrbPxzaIbbbqCKRZQPS6.1>

Meeting ID: 880 4661 6750 Passcode: 133376

One tap mobile 646-931-3860

1. Call to Order – 6:00 p.m.
2. Adjustments to the Agenda
3. Executive Session – Grievance Hearing
4. New Business
 - A. Announce decision on IAFF OT Grievance
5. Adjourn

REGULAR COUNCIL MEETING

Tuesday, January 23, 2024 7:00pm

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgvSUDteldqSUVGOT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile 929-205-6099

6. Call to Order – 7:00 p.m.
7. Adjustments to the Agenda
8. Visitors and Communications
9. Consent Agenda
 - A. Approval of Minutes Regular City Council Meeting of Tuesday January 16, 2024
 - B. City Warrants:
 - i. Approval of City Warrants from Week of January 24, 2024
 - C. Clerk’s Office Licenses and Permits
 - D. Accept Edward Byrne Memorial JAG Grant award
 - E. Approve resolution #2024-2 concerning VMERS D for eligibility
 - F. Authorize the Manager to execute contract(s):
 - i. Peak Mechanical – Public Safety Building HVAC
10. City Clerk & Treasurer Report
11. Liquor/Cannabis Control Boards
12. City Manager’s Report
13. New Business
 - A. Consideration of placing Good Beginnings funding request on annual meeting ballot (Nicole DiDomenico)
 - B. Presentation by Vermont Emergency Management (Stephanie Smith)
 - C. Volunteer activities report (Adam Jacobs)
 - D. Discuss mediation proposal (Stockwell)
14. Upcoming Business
15. Round Table
16. Executive Session – As Needed
17. Adjourn

The next meeting of the City Council is scheduled for Tuesday, February 6, 2024.

The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – cvtv723.org/

No Other Meeting and Events

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

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R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 1/19/2024
SUBJECT: Packet Memo re: 1/23/24 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda. Please note, there are two warned Council meetings for January 23, 2024:

- **Special Meeting** – A Special Meeting of the City Council will be called to order at 6:00PM for the sole purpose of deliberative session regarding the IAFF OT Grievance heard at last week’s Council meeting and to issue a decision on such grievance; and
- **Regular Meeting** – The Regular Meeting of the City Council will follow with normal business at 7:00PM.

As a reminder, the next regular Council after Tuesday will be Tuesday, February 6, 2024 at 6:00PM.

Adjustment to the Agenda:

I will request that agenda item “13-C Volunteer activities report” by Adam Jacobs be removed from the agenda. Due to a scheduling conflict, Adam cannot have presentation materials ready by Tuesday. Instead, we have rescheduled his report for the February 6, 2024 Council meeting.

13-A Consideration of placing Good Beginnings funding request on annual meeting ballot (Nicole DiDomenico)

There is no memo in the packet for this agenda item. As Council was briefed during the Budget Seminar on January 9, 2024, [Good Beginnings](#) was the only organization that receives funding on the Town Meeting Day ballot that did not submit an application. This organization provides services to new parents and has received \$1,000 on the ballot in previous years. The organization recently went through a leadership transition. New Executive Director Nicole DiDomenico will be present to request Council’s consideration to have their funding request be placed on the Town Meeting Day ballot.

13-B Presentation by Vermont Emergency Management (Stephanie Smith)

There is no memo in the packet for this agenda item, however, any presentation materials supplied will be emailed to the Council and displayed during the meeting. Stephanie Smith is the State’s Hazard Mitigation Officer. Ms. Smith has been an invaluable resource for the City as we both recover from July’s flood, and also prepare to rebuild in a more sustainable manner to mitigate future disasters. I invited Ms. Smith to discuss buyouts so that Council, staff, and impacted residents can have a better understanding of the process ahead of us.

13-D Discuss mediation proposal (Councilor Stockwell)

There is no memo in the packet for this agenda item. Councilor Stockwell has been discussing with me a proposal for the Council to undergo professional mediation. She and I have engaged with a professional who has agreed to be a part of this process, and Councilor Stockwell will present these proposals with the Council.

**Regular Meeting of the Barre City Council
Held January 16, 2024**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 6:05 PM at Alumni Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Emel Cambel (arrived 6:30 PM) and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Michael Deering. City staff members present were City Manager Nicolas Storellicastro, Assistant Manager Dawn Monahan, Human Resources Director Rikk Taft, Fire Chief Keith Cushman, Deputy Fire Chief Joe Aldsworth, Fire Marshal Nick Copping, Public Works Director Brian Baker, Homelessness Coordinator Tess Taylor, IT Specialist Kris Kirby, and Clerk/Treasurer Carol Dawes.

Absent: From Ward III, Councilor Samn Stockwell

Adjustments to the Agenda: NONE

Visitors and Communications: NONE

Approval of Consent Agenda:

There was discussion on the certificate of highway mileage, and how often the City reports changes. There was also discussion on the holiday lights along North Main Street, and how long they stay lit into the new year.

Mayor Hemmerick said he would not vote on the consent agenda, as resolution 2024-01 has several references to the state agency for which he works.

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Boutin. **Motion carried, with Mayor Hemmerick recused.**

- A. Approval of Minutes:
 - i. Regular meeting of January 9, 2024.
- B. City Warrants as presented:
 1. Approval of Week 2024-03, dated January 17, 2024:
 - i. Accounts Payable: \$170,079.97
 - ii. Payroll (gross): \$142,938.30
- C. 2024 Clerk's Office Licenses & Permits: NONE
- D. Ratify the Council's 1/9/24 approval to move Town Meeting Day to May 14, 2024 and to place this item on the consent agenda.
- E. Ratify the Council's 1/9/24 approval of resolution 2024-01 expressing support for the flood omnibus bill
- F. Approve 2024 certificate of highway mileage

City Clerk & Treasurer Report –

City Clerk/Treasurer Carol Dawes reported on the following:

- Accepting absentee ballot requests for all 2024 elections. Information on requesting ballots, running for election office, and registering to vote is on the City's website.
- Second quarter property taxes are due by February 15th.

Liquor Control Board/Cannabis Control Board – NONE

City Manager's Report –

Manager Storrellicastro reported on the following:

- The North End Public Engagement meetings begin tomorrow evening at the Labor Hall.
- Advocacy activities continue at the statehouse working on flood recovery bills.
- Working on the VT Emergency Management Building Resilient Infrastructure and Communities (BRIC) grant application, requesting \$400,000 to assist with river sediment removal projects and water main replacement along Route 302.
- The kick-off meeting on updating the hazard mitigation plan was held last week.
- LiveBarn is being installed at the BOR to allow people to subscribe for streaming local hockey games, practices and events.

There was discussion on water/sewer relief for properties impacted by the flood; a dog bite incident on Garden Street, and a problem tree on Nelson Street.

New Business –

A) River science presentation by ANR.

Ned Swanberg and Staci Pomeroy from the VT Agency of Natural Resources gave a PowerPoint presentation on flood resilience including:

- Protecting flood plain functions where they exist,
- Snapshot of the Winooski River watershed,
- Historic water flows,
- Number of buildings in the higher risk area,
- History of flood hazard maps; new FEMA flood map data expected this fall, but not likely to include data from 2011 and 2015 flood events,
- Changes in world temperatures and rainfall,
- Negative impacts of bridges and other crossings,
- Development of a flood response plan,
- Flood & climate adaptation plans.

There was discussion on the Gunner's Brook mitigation project following the 2015 flooding, and the benefits of flood plains.

Rep. Peter Anthony said it appears the trestle over the Stevens Branch will be removed, and the Willey Street and Berlin Street bridges need to be re-engineered because their low profile undercarriages cause damming during flood events. He said there's a role for sediment management, and the rivers flowing through the City need to be treated as a regional system to include Orange, Barre Town, and Berlin.

Danielle Owczarski said the City should adopt road and bridge standards, consider using parking areas as catchment zones, and possibly relocating parking lots to the areas where buyouts are being explored. There was discussion on funding sources for such projects.

Amy Galford asked Mr. Swanberg for his thoughts on the North End conceptual drawing. Mr. Swanberg said the pond included in the drawing could serve both a practical and recreational purpose. There was discussion on the City's expired hazard mitigation plan, and its impact on Emergency Relief and Assistance Fund (ERAF) local, state and federal share percentages. Manager Storrellicastro said the draft plan is expected to be submitted to Vermont Emergency Management in late spring/early summer.

Central Vermont Recovery Officer Pat Moulton said it's important the plan be strategic, thoughtful, and scientific. Homelessness Coordinator Tess Taylor said more input from the community will be gathered

during the engagement events, which start tomorrow evening. Ms. Taylor said there is discussion on holding a river science fair with hands-on exhibits.

Pam Wilson said Barre Up is supporting residents through the substantial damage designation process, and asked for examples of resources for homeowners. Mr. Swanberg said options include flood insurance; individual assistance from FEMA; loans from SBA; low interest loans from participating funders; hazard mitigation funding through FEMA and VEM; flood resilient communities fund through the state; and community development grants through HUD.

Rep. Anthony said Barre City and Montpelier representatives have introduced an omnibus flood recovery bill to address the collapse of grand list values, and possible operating support through the budget adjustment bill.

B) Presentation of draft Capital Improvement Plan.

Manager Storellicastro reviewed the draft CIP, and highlighted accumulated capital needs, key accomplishments in the areas of projects and equipment in FY23, and FY25 priorities.

Bernadette Rose asked about ADA and accessibility projects. Manager Storellicastro said an accessible restroom has been added to City Hall.

Amy Galford asked about the north end stormwater projects related to the 2011 flooding. Public Works Director Brian Baker said the Granite Street project was completed, however the N. Main Street project was designed, but ran out of funding before it could be completed. Former City Manager Steve Mackenzie said the N. Main Street project was to increase the size of the storm water culvert running under the street to the river. Due to physical constraints on the original design, additional engineering was required, and by the time the design work was completed, the FEMA funding was no longer available.

There was discussion on future water and wastewater projects, capital funds received through local options taxes, deferment of civic center projects being funded through the congressional earmark, seeking the necessary matching funds for the civic center projects, prioritizing the public works garage, and exploring options to swap playing fields land with the school to house the DPW campus.

C) Discuss proposed charter changes.

Clerk Dawes asked Council to withdraw the charter change public hearings scheduled for January 23rd and February 6th, due to the City's annual meeting being moved to May 14th. The Clerk noted new public hearing dates will be warned for late March/early April if proposed charter changes are included on the May 14th annual meeting ballot. Council approved canceling the public hearings as requested by the Clerk on motion of Councilor Lauzon, seconded by Councilor Deering. **Motion carried.**

Councilor Boutin said he would like to see charter changes focus on removing school language that has been superseded by the BUUSD articles of agreement. Former City Manager Mackenzie said he is opposed to the proposed language allowing 16 and 17-year-olds to vote in local elections, and the language limiting committee membership to City residents. Mr. Mackenzie said restricting committee membership would more appropriately be a policy revision than a charter change.

D) IAFF OT Grievance hearing (Note: Whether the grievance of subsequent deliberations about the grievance will be heard in open or executive session will be determined by the City Council at the meeting.

Manager Storellicastro said traditional practice is to hold grievance hearings in executive session, however he is taking this step in light of the current financial situation and the compelling public interest.

Councilor Boutin said he supports holding the hearing in open session. Councilor Lauzon said conducting the hearing in open session feels punitive and counter to past practice. City Labor Attorney Scott Cameron reviewed the statutes on executive sessions and related case law. Mr. Cameron noted going into executive session would require a motion of findings that holding the hearing in open session would clearly place one of the parties at a substantial disadvantage, and would require a 2/3 majority of the Council to pass. IAFF Attorney Nourhene Chtourou said this is a purely contractual issue, and they would prefer it be adjudicated and resolved in executive session. Firefighter Holden Poirier, secretary-treasurer of the IAFF chapter, said previous hearings were held in executive session, and they would like to respond to untrue information contained in the Council packet posted by the Manager. Mr. Cameron asked what the basis would be for a finding of substantial damage that would allow entering executive session. Ms. Chtourou said an open session hearing would create a chilling effect on future grievances. There was no motion for findings or to enter executive session, therefore the hearing continued in open session.

Mayor Hemmerick laid out the process for the quasi-judicial hearing, and invited representatives from IAFF to begin. Firefighter Camden Morrison, president of the local chapter, introduced the other members of the IAFF chapter executive board in attendance: Firefighter Holden Poirier, Firefighter Kirk Strassberger, and Firefighter Anderson Brown. FF Morrison said the issue is City management's withholding overtime pay for Firefighters David Rubalcaba and Kirk Strassberger related to their November 2023 trip to St. Louis for a pre-build inspection of a new ambulance being purchased by the City. FF Morrison reviewed the timeline leading up to and including the trip, and the subsequent recording of hours submitted for compensation. He said the trip included a regular 24 hour shift for both firefighters, and all other time is considered overtime as per the terms of the collective bargaining agreement. Management considered different calculations for compensation, and both parties met to discuss the differences, but did not come to a resolution. FF Morrison said CBA language overrules past practice. FF Poirier said FFs Rubalcaba and Strassberger should be compensated for overnight time, whether on shift or not.

Ms. Chtourou said references to past practice must mirror past fact patterns, and the contract language is clear and unambiguous. FF Poirier said contrary to the description in Manager Storellicastro's notes, the firefighters are not looking for new overtime; they are looking for what is included in the CBA. FF Strassberger reviewed the travel schedule timeline. FF Morrison reviewed how travel time was calculated based on text messages with Fire Chief Keith Cushman.

There was a period of questions and answers between the firefighters, Councilors, and Atty. Cameron about administrative leave, types of leave time, how leave time is requested and approved, performing duties outside those outlined in the CBA, and investing personal time in the project.

Mayor Hemmerick invited City Labor Attorney to state management's position. Atty. Cameron noted there are no disagreements on the facts and timeline, and displayed a spreadsheet that showed how the City calculated the relevant overtime vs. how the IAFF calculated the overtime. Mr. Cameron said the City's contention is the employees were on free time from when they finished their work at the factory through the evening and overnight until they returned to the factory the following day, following past practice. Both parties agree there were 24 hours of straight time, but disagree on how the time was applied.

Atty. Cameron led Fire Chief Cushman through a series of slides that the Chief identified as visual representations of timecards, what was paid under past practice vs. union interpretation, and examples of past timecards and overtime calculations from previous trips. Chief Cushman said he participated in similar trips while a member of the union when past practice was used to calculate compensation, and there have been no grievances filed in the past. Atty. Cameron asked about the impact going forward, and

To be approved at 01/23/24 Barre City Council Meeting

Chief Cushman said the new practice would limit participation for training and travel as the budgeted funds are limited.

There was a review of text messages between Chief Cushman and the firefighters related to overtime hours, and discussion on paid administrative leave. Additional discussion between Councilors, Atty. Cameron and Chief Cushman took place with regards to past practice, hourly vs. salary compensation, travel and work time being compensable, and what constitutes work based on the contract.

Atty. Cameron said the CBA is ambiguous and unclear how members are to be compensated when not performing regular duties, and over the years the parties have jointly developed compensation practices in a longstanding, mutually accepted embedded current practice.

FF Morrison offered rebuttal by saying neither party brought the past practice to the bargaining table during negotiations. There is no dispute over the calculations; only over the lack of authority to split a 24-hour shift. He noted administrative time as used in his presentation is not a term that exists in the CBA, but one he used in writing the grievance to provide clarity.

FF Rubalcaba said there have been allowances made in the past for trainings, and in this case there should be compensation for all time away from home. He asked that out of respect, future grievance hearings be held in executive session.

It was noted a written decision is required within 10 days of the closing of the hearing, and it was agreed this is ten calendar days rather than business days.

The hearing closed on unanimous consent of the Council at 10:03 PM. Council will take up its discussions in deliberative session at 6:00 PM at the beginning of next week's Council meeting on January 23, 2024.

Upcoming Business –

Manager Storlicastro said Vermont Emergency Management will be at next week's meeting to talk about the buyout process for flood-damaged properties.

Councilor Lauzon said he is withdrawing his request to have a discussion on pending legislation related to safe injection sites, noting the bill now includes language that would give municipalities the opportunity to opt in.

Round Table – NONE

Executive Session – NONE

The meeting adjourned at 10:07 PM on motion of Councilor Lauzon, seconded by Councilor Cambel.
Motion carried.

The meeting was recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

Permit List to Council



Planning, Permitting & Assessing Services
 6 N. Main Street, Suite 7 ~ Barre, VT 05641
 December 2, 2023 to January 18, 2024

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
540	N Main Street	E23-000093	Electrical Permit	EM-03776 Replace devices and wiring below flood damage- Central Solid Waste Section	12/06/2023	Metro Development, LLC
66	Long Street	B23-000129	Building Permit	Replacing crumbling steps with a 12' x 40" handicap accessible ramp & 7' x 9' landing	12/18/2023	Sharon S Welch
19	Maple Avenue	B23-000128	Building Permit	Remove & replace 16' x 5' bottom porch and support posts	12/18/2023	Howard Parrotte
399	N MAIN ST	B23-000086	Building Permit	Clean up basement, replace hot water heaters and fix foundation.	12/18/2023	Norway Barre Real Estate LLC
6	Corti Street	B23-000085	Building Permit	Clean up basement, replace water heaters and fix foundation with conditions from Flood Hazard Permit. A non-structural wall of concrete was constructed to prevent water entry into existing foundation wall.	12/22/2023	Norway Barre Real Estate LLC
5	Brooklyn Street	Z23-000066	Zoning Permit	Seeks Flood Hazard Permit Appeal	12/26/2023	Amy Rodger
44	Granite Street	E23-000096	Electrical Permit	Replacing lights, outlets and thermostats. Per Flood Hazard Ordinance (2010) - Utilities should be brought to 1 foot above base flood elevation.	12/26/2023	44 Granite Street LLC
540	N Main Street	F23-000027	Flood Hazard Area Permit	Clean up, replace drywall, insulation, repainting, replace damaged doors & electrical devices.	12/26/2023	Metro Development, LLC
44	Granite Street	F23-000035	Flood Hazard Area Permit	Replace dry wall, windows, doors and siding	12/27/2023	44 Granite Street LLC
109	Boynon Street	E23-000064	Electrical Permit	Relocate power, new lighting and add receptacles	01/04/2024	Buttura & Sons Inc.
24	N Parkside Terrace	B23-000131	Building Permit	Build a 10' x12' shed with attached 6' x 4' hay storage area and a 10' x 4' porch	01/04/2024	Courtnie N & John A Lange
23	Berlin Street	F23-000039	Flood Hazard Area Permit	Replacement of water heater, electrical panel and furnace.	01/06/2024	Nicholas Roos
15	Brook Street	F23-000038	Flood Hazard Area Permit	Disconnected the old furnace and added 2 new heating units on the first floor. Reinforced the side of the garage with crushed rock and stay matte.	01/06/2024	Colette C Ledoux
398	N Main Street	F23-000040	Flood Hazard Area Permit	Repair and clean electrical panels. Replace electronic controls on the furnace. Also utilities will need to be raised 1 foot above Base Flood Elevation per Barre City Flood Hazard ordinance before permit expires.	01/06/2024	Richard H & Lucille A Dente
25	S Main Street	Z23-000065	Zoning Permit	Changing three residential units & one commercial unit into 4 total residential units	01/06/2024	Seventy Four South Main Limited Company
12	Scampini Square	F23-000037	Flood Hazard Area Permit	Replace flooring, sheetrock, doors and remodel kitchen & bathroom. Also provide documentation on the level of flooding inside the structure and any additional work completed per FEMA SI/SD checklist.	01/06/2024	Kyle W. Richardson
54	Allen Street	B23-000132	Building Permit	Installation of a rooftop interconnected PV system. 27 Modules 10.93 kW DC	01/08/2024	Benjamin L Francis
54	Allen Street	E23-000098	Electrical Permit	Installation of a rooftop interconnected PV system. 27 Modules 10.93 kW DC	01/08/2024	Benjamin L Francis
26	Berlin Street	E24-000004	Electrical Permit	Two new 200 Amp Service & all new wiring FLOOD HAZARD PERMIT IS NEEDED - Additional requirements may be added.	01/08/2024	Colin Doolittle
4	Currier Street	E24-000003	Electrical Permit	Provide temporary power and completely rewire the system	01/08/2024	Guoqing Zhu & Hong Qian

Permit List to Council

316	N Main Street	E24-000005	Electrical Permit	Replace & upgrade existing DDC Controls (reuse existing Class 2 equipment and wiring)	01/08/2024	COMMUNITY NATIONAL BANK LLC
23	Abbott Avenue	B24-000002	Building Permit	Rebuild existing porch - demo porch leaving roof, add new piers, framing and trim.	01/09/2024	Nancy L. & John A. O'Leary
20	Camp Street	B24-000001	Building Permit	Placement of pre-fabricated 8' x 12' shed on crushed granite.	01/09/2024	Bruce E Donovan
4	Cottage Street	Z23-000068	Zoning Permit	Change three transitional units & commercial space into five transitional units then into four transitional units with a lower carport for parking.	01/10/2024	Mosaic Vermont, LLC
84	Prospect Street	B24-000003	Building Permit	Replacing windows in 2 units and creating a mechanical room and new closet/pantry	01/10/2024	LVE Properties LLC
11	Brooklyn Street	F23-000043	Flood Hazard Area Permit	Replaced furnace in basement, two water heaters and added electric meters outside.	01/11/2024	Sylvain J Metivier
5	Corti Street	F23-000041	Flood Hazard Area Permit	Replace and elevate the electrical panels, furnace and hot water heater 1 foot above base flood elevation	01/11/2024	Timothy D & Pamela L Hull
13	Corti Street	F23-000042	Flood Hazard Area Permit	Replaced 3 hot water heaters, repaired the oil boiler and changed 3 circuit breakers.	01/11/2024	Joyce Hastings
20	Second Street	F23-000024	Flood Hazard Area Permit	Moving electrical panel from basement to 1st floor 1 foot above base flood elevation	01/11/2024	Michael E & Mary Jean Nancy Dutil
131	Maple Avenue	E23-000097	Electrical Permit	Installation of two Tesla Powerwall storage batteries CONDITIONS: Refer to letter from Code Enforcement, Office of the City Fire Marshal on Residential Installation of Energy Storage Systems	01/17/2024	Jonathan Scott
109	Boynton Street	B24-000004	Building Permit	127' x 40' steel framed addition to existing building.	01/18/2024	Buttura & Sons Inc.
136	N Main Street	Z23-000067	Zoning Permit	Sandwich Board for C.B. Hair Studio Walk-ins	Eff: 01/19/2024	Rock Solid Properties, LLC
24	N Parkside Terrace	Z23-000069	Zoning Permit	Build a 10' x12' shed with attached 6' x 4' hay storage area and a 10' x 4' porch	Eff: 01/19/2024	Courtne N & John A Lange
27	River Street	F23-000010	Flood Hazard Area Permit	Rehab 1st floor to include sheetrock, flooring, cabinets & doors. Replace electric wiring. Move breaker & appliances to 1st floor. Plumbing & electric as needed for appliances. Add heat pump on 1st floor.	Eff: 01/19/2024	Diane Danforth
7	Harrington Avenue	F23-000045	Flood Hazard Area Permit	Remove water and mud, water heaters rebuilt, all circuit breakers replaced, insulation replaced. Elevate utilities 1 foot above base flood elevation.	Eff: 01/20/2024	Petit Properties, LLC
315	N Main Street	Z24-000001	Zoning Permit	One 17 sq ft sign, two 7.32 sq ft symbols off from Seminary Street. One 13.75 sq ft sign off from North Main Street	Eff: 01/20/2024	Malone 315 North Main Street Properties LLC
26	Second Street	F23-000046	Flood Hazard Area Permit	Replaced and moved hot water tank and washer & dryer upstairs. Elevated the new furnace in the basement. Electric panel replaced in basement temporarily with plans to move to 1 foot above base flood elevation.	Eff: 01/31/2024	Joanna K Guillette
31	Granite Street	F23-000018	Flood Hazard Area Permit	Replacing 2 hot water heaters, and electrical panel. They will be replacing the boiler if they convert to propane.	Eff: 02/01/2024	Marlene F Velander (LE) Lori Velander & Larry Velander
8	Harrington Avenue	F24-000001	Flood Hazard Area Permit	Moved electrical panel outside and elevated	Eff: 02/02/2024	Daniel Skiba Jr.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 1/23/24**

Agenda Item No. 9-D

AGENDA ITEM DESCRIPTION: Accept Edward Byrne Memorial JAG Grant award

SUBJECT: Police Department funding

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro, Police Chief Vail

STAFF RECCOMENDATION: Authorize the City to accept the grant

BACKGROUND INFORMATION:

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to local governments. The City of Barre has been awarded \$21,117 which will fund:

- Replacement of outdated patrol rifles;
- New badges; and
- Uniform shirts.

There is no local match requirement for this grant.

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Grant Management Policy](#)

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to accept the Edward Byrne Memorial JAG Grant award.

A RESOLUTION RELATING TO RETIREMENT BENEFITS FOR THE CHIEF AND DEPUTY CHIEF OF FIRE & EMERGENCY MEDICAL SERVICES

WHEREAS, effective July 1, 2024, the International Association of Fire Fighters Local #881 (IAFF) will be offered VMERS Plan D; and

WHEREAS, current members of the IAFF are enrolled in VMERS Plan C; and

WHEREAS, employees represented by IAFF will be able to stay in their current plan or enroll in VMERS D effective July 1, 2024; and

WHEREAS, the City of Barre agrees to implement a defined benefit retirement program through VMERS for the Chief and Deputy Chief of the Fire & Emergency Medical Services Department; and

WHEREAS, the Chief and Deputy Chief are currently enrolled in VMERS Plan C and like employees represented by IAFF will be eligible on July 1, 2024 to either remain in VMERS Plan C or elect to move to VMERS Plan D with written notice to Human Resources and VMERS system administration.

NOW, THEREFORE, BE IT RESOLVED, the City of Barre will contribute its statutory share, currently 12.6 percent, and the employee will contribute their statutory share, currently 11.1%, to the cost of participation in VMERS Plan D for any employees switching to that Plan, with acknowledged changes over time.

BY ORDER OF THE BARRE CITY COUNCIL THIS 23rd DAY OF JANUARY 2024

Jake Hemmerick, Mayor of Barre

Carolyn Dawes, Barre City Clerk & Treasurer

Emel Cambel, Ward I

Thom Lauzon, Ward I

Michael Boutin, Ward II

Teddy Waszazak, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III



City of Barre, Vermont

"Granite Center of the World"

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 1/23/24

Agenda Item No. 9-F

AGENDA ITEM DESCRIPTION: Authorize the Manager to execute contract(s)

SUBJECT: Procurement Policy

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECOMMENDATION: Authorize the Manager to execute the contract(s) as described below

BACKGROUND INFORMATION:

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
HVAC upgrade	Peak Mechanical, LLC	\$39,660 to be funded from unspent funds from the \$560K bond	<p>The City's Public Safety Building still has original HVAC components installed in 2006. For several years, the building has experienced extremes in temperatures that make it extremely uncomfortable for the staff to operate. In fact, the conditions of the building have resulted in a grievance that was resolved at the Department Head level.</p> <p>In December 2023, the City issued a request for bids to replace the current heating system with new, energy efficient hot water boilers with multiple zones.</p> <p>Peak was the low-bidder and completed a site visit prior to bidding.</p>

ATTACHMENTS: (1) Peak Mechanical proposal

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to execute contract(s) as described above.

Peak Mechanical, LLC
 80 Commercial Drive
 Waterbury, VT 05676

(888) 771-8881
 jcressey@peakmechanicalvt.com
 www.peakmechanicalvt.com



DATE: January 16, 2024

TO: Jeff Bergeron

RE: Barre City Hall Rooftop A/C Project - Public Works Boiler Replacements.

Here is the Requested proposals for the HVAC Upgrade at the City Hall and Public Works Building in Barre, Vermont. Please review and contact me with any questions.

Respectfully Submitted by:

JAMES CRESSEY
 PEAK MECHANICAL LLC.

<u>BOILER SCOPE FOR PUBLIC WORKS</u>	<u>Scope of Work to be Provided</u>	<u>HVAC SCOPE FOR CITY HALL</u>
<ol style="list-style-type: none"> 1. Order and receive (2) new 399,000 BTU NTI Gas Fired Condensing Boilers. 2. Shut down and remove the existing Slant Fin Boilers from space. 3. Hang new Boilers on the existing Unistrut rack in the space. 4. We will then connect the existing gas and electrical drops to Both Boilers. 5. We will install new Exhaust and Combustion air vent piping. 6. Run new Supply and Return Piping to the existing system. 7. We will Then start the new boilers and test operation. 8. Install a new DDC Temperature control Interface with screen and Wi-Fi Capability to make Changes. 		<ol style="list-style-type: none"> 1. Order and receive new 7.5 Ton Rooftop Unit. 2. Disconnect old RTU and Crane off roof. 3. Set new RTU Curb adapter and relocate electrical. 4. Set new RTU on new curb Adapter. 5. Install new Disconnect and wire unit. 6. Install new Thermostat for new unit. 7. Mount new Economizer on RTU and connect wiring. 8. Start new unit and check Operation
<p>Total Budget for Boiler Scope:</p> <p style="background-color: yellow;">Thirty-Nine Thousand Six Hundred Sixty Dollars and 00/00:.....\$39,660.00</p> <p>(Included in the above price is the DDC Control repairs. This will be Done by Northlinks for: \$6,900.00.)</p>		
<p>Total Budget for Rooftop Unit Scope:</p> <p>Thirty-One Thousand Seven Hundred Dollars and 00/00:.....\$31,700.00</p>		
<p>Accepted: The specifications, terms and conditions outlined are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below.</p>		
<p>_____</p> <p>Signature</p>		<p>_____</p> <p>Date</p>
<p>Limited Warranty: All products provided and installed are warranted to be free from defects in material and workmanship for a period of one year from the original installation unless otherwise noted and unless a product manufacturer's warranty is less than one year in which case the Limited Warranty given herein shall extend only for that period of time covered by the applicable manufacturer's warranty. This Limited Warranty is limited to parts and labor for repair or replacement of defective parts only. This Limited Warranty does not cover consequential damages, including but not limited to loss of income or profits shall not be responsible for any such consequential damages. To the extent that a warranty issued by a product manufacturer in some cases may extend beyond the one year period, this Limited Warranty shall extend for the full period of the manufacturer's warranty on the applicable piece of equipment. Except as stated herein, There are no other warranties, either expressed or implied.</p>		



TFTN340-399 High Efficiency Gas-Fired Condensing Boiler

SUBMITTAL SHEET
Section 1 – General Specifications
Section 2 – Product Dimensions
Section 3 – Field Wiring

Project Name: _____ Date: _____
Location: _____
Engineer: _____
Contractor: _____ Rep: _____

1 – GENERAL SPECIFICATIONS

Product Features:

- ✓ Certified to ANSI Z21.13 / CSA 4.9
- ✓ SA-240 S43932 Chromium SS Fire Tube Heat Exchanger
- ✓ ASME H-stamped as a heating boiler
- ✓ Maximum operating pressure 80 psi
- ✓ Wall mounted (floor mounting with optional kit)
- ✓ Zero clearance to combustibles (clearances required for service)
- ✓ Modulating burner, 10:1 turndown ratio (TFTN340 = 8.5:1)
- ✓ Certified as Direct Vent or for use with indoor combustion air
- ✓ Sealed cabinet with integrated silencer and air-filter
- ✓ 7 in. touch screen display
- ✓ High energy ignition transformer (spark ignition)
- ✓ Integrated LWCO (UL353 certified)
- ✓ On/off power switch
- ✓ 120VAC convenience outlet
- ✓ WiFi remote connectivity embedded
- ✓ Integrated 3-Zone controller (3x CH inputs & outputs)
- ✓ DHW zone input (tank thermostat or sensor)
- ✓ Outdoor and 2x Auxiliary temperature sensor inputs
- ✓ 0-10V input for external temperature or burner power control
- ✓ Boiler, DHW and 2x Auxiliary pump outputs
- ✓ Variable speed pump output (0-10V / PWM)
- ✓ Boiler power output signal (0-10V)
- ✓ Alarm contact

Factory Supplied Items:

- ✓ Outdoor sensor
- ✓ 30 psi ASME pressure relief valve
- ✓ Pressure & temperature gauge
- ✓ LP conversion kit
- ✓ Vent screens

Control Features:

- ✓ Integral microprocessor safety control – flame and temperature safeguard
- ✓ Fully adjustable burner test mode
- ✓ AUTO CH boiler temperature adjustment/reset (based on outdoor and/or indoor temperature or T-stat cycles)
- ✓ Adjustable reset curve (min-T/max-T/slope/offset)
- ✓ Adjustable reset temperature boost
- ✓ Summer/Winter changeover (WWSD)
- ✓ Integrated programmable T-stat x 3 (with optional NTI Room Sensors)
- ✓ Freeze protection (on/off settable)
- ✓ Settings backup & restore options
- ✓ Cascade up to 8 TFTN-series boilers
- ✓ Manual mode operation (pumps/fan/alarm)
- ✓ Boiler statistics
- ✓ Lockout, error and warning history
- ✓ Internet outdoor temperature via WiFi connection
- ✓ Adjustable delta-T control (w/ variable speed pump)
- ✓ Adjustable high limit (CSD-1 compliant)
- ✓ DHW recirculation with adjustable schedule
- ✓ Buffer tank charging function
- ✓ 3 independently adjustable CH zones
- ✓ Adjustable CH zone priority logic
- ✓ Adjustable DHW/CH priority switching logic
- ✓ Anti-legionella function
- ✓ Adjustable system pump activation logic
- ✓ Adjustable CH anti-cycle function
- ✓ Adjustable maintenance schedule/warning
- ✓ Optional NTI 3-Zone Pump/Valve Controller (expands zone control up to six – each independently adjustable)
- ✓ Optional NTI Room Sensor

Model	Water Connections, NPT	Gas Connection, NPT	Exhaust/Air Intake Connections	Max. Exhaust/Air Intake Length (4 in. pipe)
TFTN340-399	1-1/2" (Male)	3/4" (Male)	4 in. (PVC/CPVC/PP/SS)	150 ft

Performance Specifications

Model	Input Rating, MBH	Heating Capacity, MBH	Net AHRI Rating, Water MBH	TE %
TFTN340	39.9 - 340	324	282	95.4
TFTN399	39.9 - 399	380	330	95.4



NTI Boilers Inc.

NTI Boilers Inc. 30 Stonegate Drive, Saint John, NB E2H 0A4 Canada

Technical Services: 1-800-688-2575 Fax: 1-506-432-1135 Web: [http:// www.ntiboilers.com](http://www.ntiboilers.com)

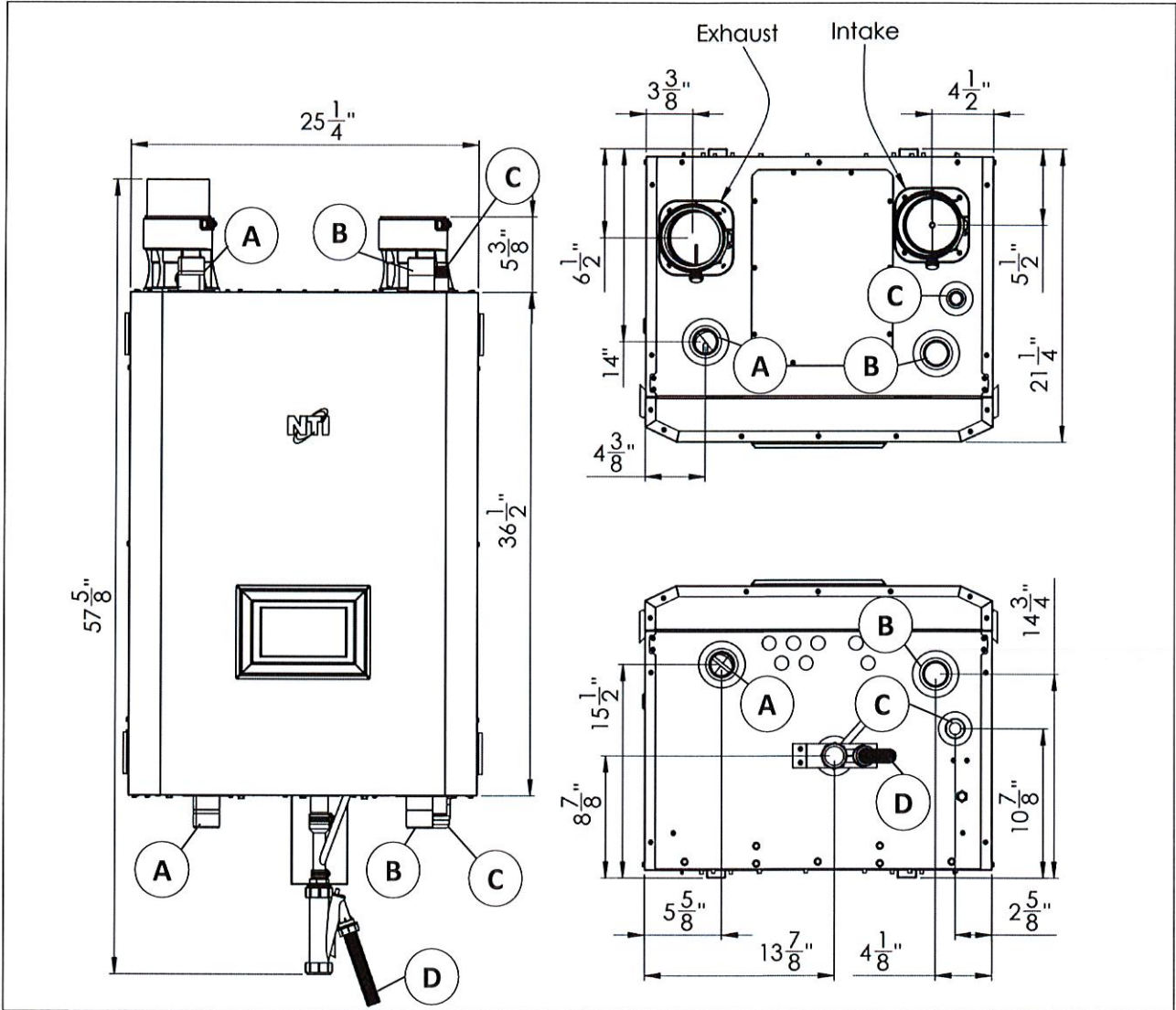
NTI Boilers Inc. reserves the right to change these specifications without notice



TFTN340-399
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2 – PRODUCT DIMENSIONS - in.

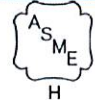


Connection/Description	Size
A – Central Heating Supply	1-1/2 in.
B – Central Heating Return	1-1/2 in.

Connection/Description	Size
C – Gas Inlet	3/4 in.
D – Condensate Drain	-

MINIMUM SERVICE CLEARANCES - in.

Front	Top	Sides	Back	Bottom	Flue & Water Pipes
18	12	2	0	14	1



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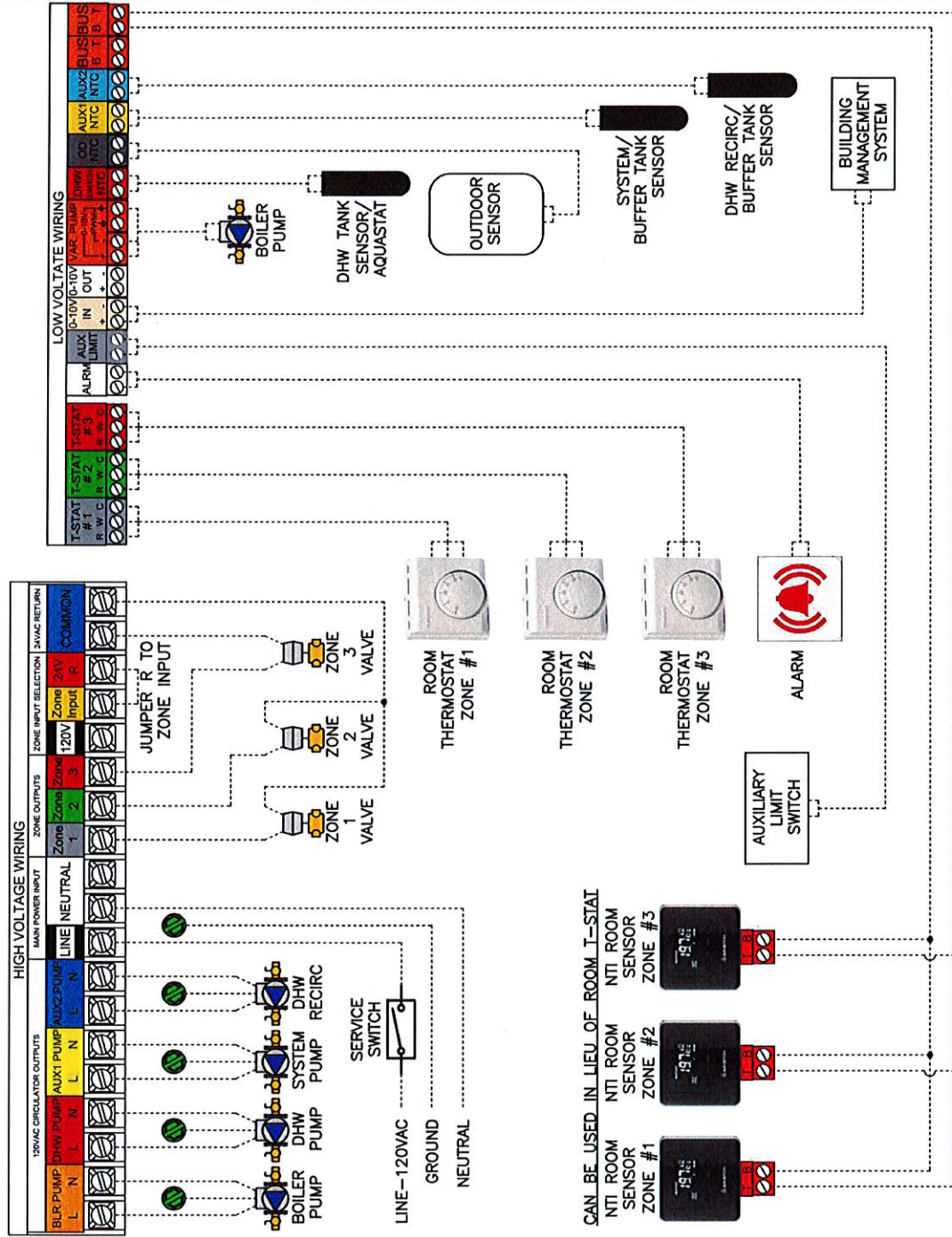
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3 -- FIELD WIRING (24V ZONE VALVES)



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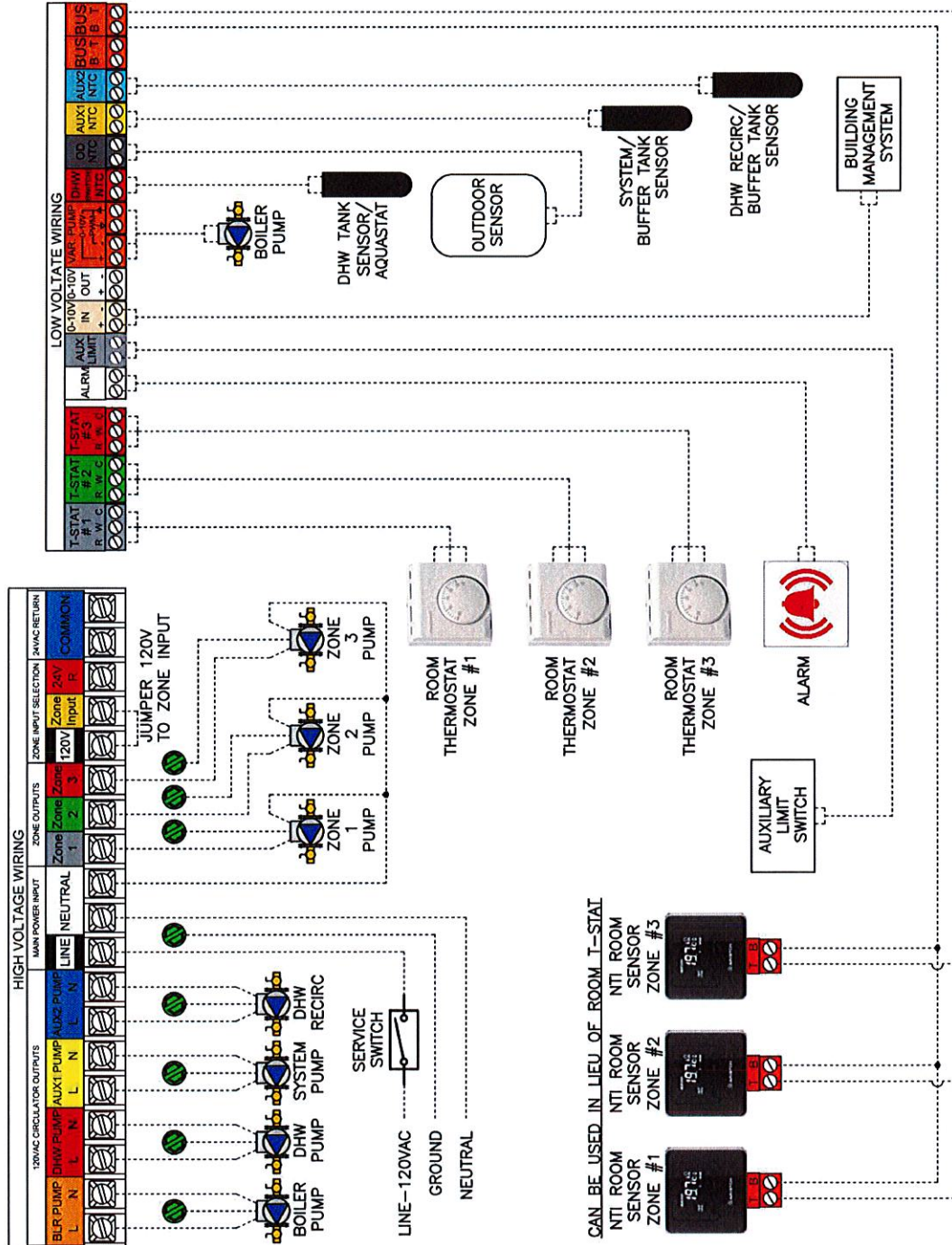
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4 -- FIELD WIRING (120V ZONE PUMPS)



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